



G.G. AUTOMOTIVE GEARS LTD.

REGD. OFF. & WORKS : 2-A, I.S. GAJRA INDUSTRIAL AREA-1, A.B. ROAD, DEWAS - 455 001 (M.P.) INDIA

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CIN : L29130MP1974PLC035049

NOTICE OF ANNUAL GENERAL MEETING AND BOOK CLOSURE

1. NOTICE is hereby given that the **46th Annual General Meeting (AGM)** of the Company will be held on **Wednesday, 29th July, 2020 at 11.30 AM** through Audio Visual Means, to transact the businesses as set out in the Notice convening the said Meeting and the Explanatory Statement thereto, in compliance with the provisions of the Companies Act, 2013 & Rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Circular Nos. 14/2020, 17/2020 and 20/2020 dated 8th April, 2020, 13th April, 2020 and 5th May, 2020 respectively, issued by the Ministry of Corporate Affairs and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 issued by the Securities and Exchange Board of India. Members will be able to attend and participate in the ensuing AGM through audio visual means and the facility of appointment of proxy will not be available. Members attending the AGM through audio visual means will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
2. Electronic copies of the Notice of AGM and Annual Report for the financial year ended on 31st March, 2020 will be sent in electronic form to all those Members whose email addresses are registered with the Company's Registrar and Share Transfer Agent/ Depository Participants, in compliance with the said circulars. The aforementioned documents will also available on the website of the Company <https://ggautomotive.com/> and on the website of the Stock Exchange at www.bseindia.com Members are requested to note that the physical copies of the aforesaid documents will not be made available to them by the Company as per the provisions of the Circulars.
3. The Company is pleased to provide remote e-voting facility to the Members to cast their votes electronically on all the resolutions set forth in the Notice convening the said Meeting. The facility of e-voting will also be made available at the AGM and Members attending the AGM through audio visual means, who have not cast their vote by remote e-voting, will be able to vote at the AGM. The Company has availed the services of CDSL to provide the facility of remote e-voting/ e-voting at the AGM.
4. Members of the Company holding shares in physical form or who have not registered/ updated their e-mail addresses with the Company/ Depositories, are requested to send the following documents/ information via e-mail to support@purvashare.com or use the link <http://www.purvashare.com/email-and-phone-updation/> in order to register/ update their e-mail addresses and to obtain user id & password to cast their vote through remote e-voting or e-voting at the AGM:
 1. Name registered in the records of the Company;
 2. Dp Id & Client Id, Client Master Copy or Consolidated Account Statement (For shares held in demat form);
 3. Folio No., Share Certificate (For shares held in physical form);
 4. E-mail id and mobile number;
 5. Self-attested scanned copies of PAN & Aadhaar.The detailed instructions for joining the AGM through audio visual means and casting the vote through remote e-voting/ e-voting at the AGM are provided in the Notice of the AGM. Members are requested to carefully go through the same.
5. NOTICE is also hereby given that pursuant to the provisions of Section 91 of the Companies Act, 2013 and the Rules made thereunder, the Register of Members and the Share Transfer Books of the Company shall remain closed from Friday, July 03, 2020 to Thursday, July 09, 2020 (both days inclusive), for the purpose of determining the eligibility of the Members entitled to Dividend.

**FOR AND ON BEHALF OF THE BOARD OF DIRECTORS
OF G.G. AUTOMOTIVE GEARS LIMITED**

**SD/-
KENNEDY RAM GAJRA
MANAGING DIRECTOR
DIN NO: 02092206**

**DATE: DEWAS
PLACE: 05.07.2020**